

1st GRUAN Implementation-Coordination Meeting (ICM-1)
Norman, Oklahoma, USA
2-4 March 2009

Item 1.3

Local logistics

(Submitted by Local organizers)

Summary and Purpose of Document

This document provides information on local logistics.

Meeting

The GRUAN ICM-1 meeting will be held on the University of Oklahoma Research Campus at the Stephenson Research and Technology Center. <http://urc.ou.edu/home/index.html>

Hotel

The meeting hotel will be the Embassy Suites Hotel in Norman and information on the hotel can be found at <http://www.embassysuitesnorman.com/home.aspx>. The hotel provides a complimentary breakfast. Within 5-10 minutes walking time, there are small shops and a few eateries (e.g., Qdoba Mexican Grill; Pei Wei Asian Diner; Logan's Roadhouse) within the University Town Center retail development across from the hotel.

Venue from the Airport

Norman is approximately 20 miles south of Oklahoma City and can be reached via taxi or airport van service. <http://www.flyokc.com/index.aspx?page=service&id=572> Please click on the link "Parking/Transportation" for more information on these services. A ride to Norman using the two "Van/Limo" options listed will cost between \$30-40. Taxis are likely to be more costly. The vans are blue - they are available with or without a reservation. Just go outside to the Transportation Plaza, which is accessed from the Baggage Claim (lower) level of the terminal.

Meals

Coffee/tea breaks will be provided at no-charge, but attendees will have to pay for working lunches when they arrive for the meeting. Lunches will be delivered according to your order. The cost of the lunches is \$30 total. You will need to pay either with cash or a check made from an United States bank account to OU Foundation.

Travel emergencies

Randy Pepler from Oklahoma University kindly provided his mobile phone number as "emergency contact line". In case you are facing unexpected problems regarding your travel, you can contact Randy at +1-405-822-7636 - **Please keep in mind this is a private phone number!**

We look forward to seeing you there!