Recap of implementation plan ICM-4 to ICM-5 actions

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Organisation

There is a 15 minute slot now to discuss 'Recap of implementation plan ICM-4 to ICM-5 actions' and a 60 minute slot on Friday to discuss 'Review of the GRUAN implementation plan - any amendments'. I'm not going to differentiate too much between these two, and so on Friday the future action items (ICM-4 to ICM-5) in the implementation plan will be discussed. Right now I want to start with a quick discussion about amending the GRUAN implementation plan so that the ground work has been laid for our implementation plan discussion on Friday.

Generating an amendment to the GRUAN implementation plan

It was agreed at ICM-3 that the GRUAN implementation plan was very useful in pushing GRUAN development forward. However, no forward looking plan can be perfect. A mechanism is required to make mid-course corrections. Such adjustments to the implementation plan happen through a formal amendment to the implementation plan. The time may have come for such an amendment.

Proposal

That a group is formed to write a formal amendment to the GRUAN implementation plan. This amendment shall:

- Identify all action items in the current implementation plan that have not yet been achieved. Assess whether they are still relevant:
  No: Provide detailed description given as to why.
  Yes: Include in amendment. Flag as having arisen from the 2009-2013 implementation plan

- Identify all action items on TT and WG-ARO action item lists that are relevant for inclusion in an amendment.

- Collate relevant action items from this meeting.

- Consult widely within the WG and wider GRUAN community on relevant action items.

Noting...

Implementation plan amendment details

- Time frame: now until the end of 2016. Note that this spans the period of GRUAN becoming operational. The amendment therefore needs to include action items that carry GRUAN through this transition.

- Keep it short and punchy.

- Keep it realistic.

- Every item has a person responsible and an expected completion date.

- This will be published as a formal GCOS document.

- I would propose that it is finished 6 months or less after ICM-4.

- Will require formal acceptance by AOPC.

Tracking progress on action items – proposal

There are a number of action items lists:
- Amendment to the implementation plan
- Task teams
- WG-ARO
- GATNDOR

I propose that we make an online (wiki, google docs...) spreadsheet/database of these action items whose details can be updated more fluidly. Each item would include
- Description
- Priority
- Milestone/deliverable
- Person responsible
- Expected completion date
- Origin – IP amendment, task team, WG list, GATNDOR list
- Status – completed, in progress, just started
- Notes

An online repository of action items

- Update as details change

- Starting point for WG-ARO telecons

- Update after each WG-ARO telecon (real-time)

- Simplifies Task Team reports i.e. just comment on progress and any issues for action items

- Can be easily ordered and searched

- Viewable by everyone within GRUAN

- Always provides an accurate snapshot of where GRUAN is

So, what do you think?